

Collaborative Pianist (CP) Policy Guidelines

Lower Division Music Majors and Minors and students who will perform their UDPE this semester will fill out a LOWER DIVISION form. Music Majors who have passed the UDPE will fill out an UPPER DIVISION form. Either a Lower Division form or an Upper Division form **must be submitted by the end of the first three weeks of the semester** in order for a CP to be assigned to individual students.

Students are required to notify their assigned pianist of any performance at least 2 weeks prior to allow time for scheduling.

LOWER DIVISION

Students will receive UP TO four 30 –minute rehearsals and up to two performances per semester with an assigned CP. Those performances are generally a Wednesday @3 performance and a jury.

Students performing their UDPE can receive an additional two 30-minute rehearsals during that semester as needed.

UPPER DIVISION

Students will receive UP TO six 30-minute rehearsals and up to two performances per semester with an assigned CP. Those performances are usually a Wednesday @3 performance and a jury.

SENIOR RECITALS

Senior Recitals are not to occur during the last two weeks of classes of the semester. In addition, Senior Recitals must be performed after the UDPE is passed and prior to the student teaching semester. Students who are performing a Senior Recital will receive UP TO six 30-minute rehearsals, a hearing, a recital run-through, and a recital performance with their assigned CP.

PERFORMANCE AND REHEARSAL GUIDELINE

- A TWO-WEEK NOTICE IS MANDATORY FOR ANY PERFORMANCE
- IT IS POSSIBLE TO WORK IN 15-MINUTE REHEARSAL INCREMENTS IF PREFERRED
- AT LEAST TWO OF THE REHEARSALS NEED TO TAKE PLACE BEFORE MID-SEMESTER BREAK
- COLLABORATIVE PIANIST REQUEST FORMS AND RECITAL FORMS MUST BE ON FILE
- STUDENTS ARE REQUIRED TO MAINTAIN ACTIVE COMMUNICATION WITH THEIR CP